

# ACCOUNT SETTINGS

## Create A New Account

To create your account with Chapman Marketing Design, simply complete the fields, provide a password and select your Account plan to get started. It is really that simple!

## Signup

### Account Details

Account Plan:	<input type="text" value="standard (£50 per month with 200 inc texts"/>
Account Name:	<input type="text"/>
Your Name:	<input type="text"/>
Your Email:	<input type="text"/>
Your Mobile:	<input type="text"/>
Password:	<input type="password"/>
Confirm:	<input type="password"/>
Promo Code:	<input type="text"/>

### Account Details

When Signing Up for the first time to our service, we require the following details: Account name, Your name, a valid email address and a valid cell number.

The cell number is important as we will send you your activation code by SMS

### Account Plan

Available account plans are illustrated on the drop down menu.

Select the plan which most suits your planned usage.

### Password

The password you create will be used to log in to your account.

Do not share this with anyone as we are not liable for messages sent from your account when another user has logged in using your password.

### Make Payment

Name on Card:	<input type="text"/>
Card Number:	<input type="text"/>
Expiry (MM/YY):	<input type="text" value="1 - Jan"/> <input type="text" value="2010"/>
Security Code:	<input type="text"/>
Postcode:	<input type="text"/>

### Make A Payment

If you are signing up for the standard (£50), premium (£100) or Premium Plus (£150) package, we require a credit card payment.

Please enter your details in the appropriate fields to make a purchase.

### Review Terms & Complete Signup

Your card will be charged £57.50 today, then £57.50 every month on the 12th. You may cancel at any time.

Do you agree to our [terms and conditions](#) pages?

Create Account

### Accepting Our Terms & Conditions

In order to successfully set up your new account, you must check the box adjacent to the statement regarding our T&C's.

Please take some time to read them before accepting our service.

## Configure Your Account

Each account is generated during the signing up process. You can amend any details here such as your contact details, timezone and add any custom data fields..

[Account Profile](#) | [Web Integration](#) | [Buy Messages and Keywords](#) | [Account Set-up Features](#) | [Log Out](#)

### Account Profile

'Account profile settings' link is found in the toolbar located at the top right of the Home Page and every subsequent page

### Account Settings

These settings were configured when you first successfully applied for an account. Listed information is required and should you need to update your information please enter any changes here

### User Settings

Here is listed your logging on settings including your password. If you wish to reset

### Configure Extra Data Fields

Add new custom fields for your data collecting. For example if you have a Bar or Restaurant add fields such as Favourite Drink, Meal or Night .

A Theatre could add favourite show genre such as Musical, Opera, Ballet etc.

If your company has several venues, add venue names in order to separate your data and then be able to send relevant targeted text messages to them

## Account Settings

Acct ID#: 3858

### Required Information

Account Name:	<input type="text" value="CMD Demo Account"/>
Primary Contact:	<input type="text" value="A N Other"/>
Invoice Email:	<input type="text" value="another@mycompany.co.uk"/>
Contact Telephone:	<input type="text" value="4478912345"/>
Account Plan:	<input type="text" value="basic"/>

### User Settings

Username:	<input type="text"/>
New Password:	<input type="password" value="*****"/>
Confirm Password:	<input type="password" value="*****"/>
Timezone:	<input type="text" value="(GMT+00:00) London"/> (13:28 PM)

### Account Data Fields

Fav Drink (EX57656)	<input type="text"/>	<input type="button" value="X"/>
Fav Night (EX57657)	<input type="text"/>	<input type="button" value="X"/>

**Add New Field**

Field Name:	<input type="text"/>	<input type="button" value="Create"/>
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### Account ID Number

This is your unique account ID number. Please use this in all communication with us.

### Account Plan

Select a new plan from the drop down menu if you are looking to upgrade your account from the basic service.

### Time Zone

Set your default time zone. This will ensure your messages are sent at the correct time..

### Delete Custom Data Field

Select the Red Cross to delete any custom data fields. You will lose any data stored under here

### Create New Field

When you have given your new custom data field a name, select the Create button.